



## SINGAPORE SILAT FEDERATION MEMBERSHIP FEE POLICY

### PAYMENT FEE

All payment must be paid in full upon approval of application. Only fully paid registration (new registration) is allowed to join training and issued with 1 set of uniform.

CATEGORY	NEW	RENEWAL
Senior (17 – 45 year old)	\$420.00	\$360.00
Junior (14 – 16 year old)	\$420.00	\$360.00
Pre – Junior (12 – 13 year old)	\$420.00	\$360.00
Pre – Teen (10 – 11 year old)	\$320.00	\$260.00
Singa Silat (6 – 9 year old)	\$320.00	\$260.00
Singa Cub (3 – 5 year old)	\$320.00	\$260.00
Direct Entry (3 – 45 year old)  <i>**For individuals who does not come from affiliated pencak silat associations with or without martial arts background</i>	\$460.00	\$400.00

### PAYMENT METHOD

There are two payment methods:

1. PAYNOW (UEN): S76SS0039A
2. Bank transfer: DBS Current (017-007120-3)

Send a screenshot of the payment to [fiona@persisi.org](mailto:fiona@persisi.org) with the subject indicating applicant's full name.

### REFUND

No Refunds. Payments referred to herein shall not be refundable under any circumstances, including termination or dismissal from Singapore Silat Federation for whatever reason.

### REQUEST FOR INSTALMENT

For instalment payment, you will need to submit a completed instalment request application form to us. You can get a pre – filled instalment request application form from [Singapore Silat Federation \(persisi.org\)](http://Singapore Silat Federation (persisi.org)) and email to [fiona@persisi.org](mailto:fiona@persisi.org) alongside with required supporting documents.

1. 12 months CPF contribution of every household member
2. Any other documentation to support application which indicated difficulties to pay membership fee in full

We will be in contact with you on the approval of your instalment request via email.

### **INSTALMENT DUE**

Instalment payment is due on the 1<sup>st</sup> of every month.

For instalment payment that is not received by 1<sup>st</sup> of every month, these are the steps to take:

1. 7 days after due date, High Performance Department will send out a WhatsApp or message reminder to applicant.
2. 14 days after due date, High Performance Department will send out a reminder email & WhatsApp to applicant.
3. 21 days after due, High Performance Department will stop applicant from continuing training and competing. An official WhatsApp, email & mail to applicant.
  - a. Coaching department will be informed on the suspension from training & competition

All reminders will be screenshot & filed in individual applicant folder.

### **INSTALMENT REVIEW**

Steps to take:

1. Upon receiving request, High Performance Department will review the application. Incomplete application will be rejected & will be informed immediately.
2. High Performance Department will then propose to finance department & Chief Executive Officer on the approval / rejection of application via email.
3. High Performance department will propose a fixed 3-month instalment via email. Proposal duration of instalment payment may be extended on a case-by-case basis.
4. Once agreed by CEO & finance department, CEO will propose to the management and seek approval. Approval from management will be filed into applicant folder.
5. For approved application, High Performance Department will inform applicant via email. Email will be filed into applicant folder.
6. 1<sup>st</sup> payment to be made within 5 working days. Applicant is only allowed to start training after the 1<sup>st</sup> payment have been made.

## INSTALMENT MATRIX

Instalment plan will be fixed at 3 months with a breakdown as such;

CATEGORY	NEW	1 <sup>st</sup> INSTALMENT Amount per month	2 <sup>nd</sup> INSTALMENT Amount per month	3 <sup>rd</sup> INSTALMENT Amount per month
Senior	\$420.00	\$140.00	\$140.00	\$140.00
Junior	\$420.00	\$140.00	\$140.00	\$140.00
Pre – Junior	\$420.00	\$140.00	\$140.00	\$140.00
Pre – Teen	\$320.00	\$120.00	\$100.00	\$100.00
Singa Silat	\$320.00	\$120.00	\$100.00	\$100.00
Singa Cub	\$320.00	\$120.00	\$100.00	\$100.00
Direct Entry	\$460.00	\$220.00	\$120.00	\$120.00

**\*\* New registration will include 1 set of uniform**

CATEGORY	RENEWAL	1 <sup>st</sup> INSTALMENT Amount per month	2 <sup>nd</sup> INSTALMENT Amount per month	3 <sup>rd</sup> INSTALMENT Amount per month
Senior	\$360.00	\$120.00	\$120.00	\$120.00
Junior	\$360.00	\$120.00	\$120.00	\$120.00
Pre – Junior	\$360.00	\$120.00	\$120.00	\$120.00
Pre – Teen	\$260.00	\$100.00	\$80.00	\$80.00
Singa Silat	\$260.00	\$100.00	\$80.00	\$80.00
Singa Cub	\$260.00	\$100.00	\$80.00	\$80.00
Direct Entry	\$400.00	\$200.00	\$100.00	\$100.00

**Clause: Duration of instalment payment may be extended on a case-by-case basis upon approval from management, finance department & Chief Executive Officer.**

----- **END** -----